

Minutes from Regular Council Meeting of October 11, 2022

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*Minutes of the Rural Municipality of Mervin #499 Regular Council Meeting*

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**Date: October 11, 2022**

**PRESENT:** Reeve: Gerry Ritz  
Councillors:  
Division 1 - Jim Range  
Division 2 - Lyle McKee  
Division 3 - Gordon Spencer  
Division 4 - Ron Gramlich  
Division 5 - Dave Krywchuk  
Division 6 - Victor Hamm  
Deputy CAO - Janessa Macnab  
CAO - Brenda Ottenbreit-Appleton

**Delegation:** 9:15 a.m. Kerry Robertson, Foreman  
1:30 p.m. Northbound Planning

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 8:55 a.m.

AGENDA: 451-22 RANGE: That the agenda be amended and accepted for reference.  
CARRIED

POLLING: 452-22 HAMM: That the RM of Mervin #499 Council amend motion 82-22 removing Moosehead  
STATION Hall as a polling station for the November 9<sup>th</sup>, 2022 election. Further, that the advance poll hours be from 10:00 a.m. to 3:00 p.m. on October 29, 2022.  
CARRIED

MINUTES: 453-22 GRAMLICH: That the September 27, 2022 minutes be accepted as presented.  
CARRIED

BUSINESS:  
Bylaw 454-22 GRAMLICH: That Bylaw 2022-15 being a Bylaw to Establish the Duties and Powers of the  
2022-15 Administrator be introduced and given first reading.  
CARRIED

455-22 HAMM: That Bylaw 2022-15 being a Bylaw to Establish the Duties and Powers of the  
Administrator be given second reading.  
CARRIED

456-22 RANGE: That RM of Mervin #499 Council agree to have Bylaw 2022-15 to Establish the  
Duties and Powers of the Administrator be given three readings at this meeting.

Initial:   
Reeve

Initial:   
Administrator

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UNANIMOUSLY CARRIED

- 457-22 SPENCER: That Bylaw 2022-15 being a Bylaw to Establish the Duties and Powers of the Administrator be given third reading, approved, signed and sealed.  
CARRIED
- Bylaw 2022-16 458-22 KRYWCHUK: That Bylaw 2022-16 being a Bylaw to Establish the Council Code of Ethics be introduced and given first reading.  
CARRIED
- 459-22 HAMM: That Bylaw 2022-16 being a Bylaw to Establish the Council Code of Ethics be given second reading as amended.  
CARRIED
- 460-22 KRYWCHUK: That Bylaw 2022-16 being a Bylaw to Establish the Council Code of Ethics be given three readings at this meeting.  
UNANIMOUSLY CARRIED
- 461-22 GRAMLICH: That Bylaw 2022-16 being a Bylaw to Establish the Council Code of Ethics be given third reading, approved, signed and sealed.  
CARRIED
- Vacation Request 462-22 McKEE: That the RM of Mervin #499 Council approve the Foreman's request for days off Oct. 17-21, 2022 for vacation.  
CARRIED
- Leachate Pond 463-22 SPENCER: That Council approve that Rick Matthews provide the water testing of the leachate pond at the dry landfill located at NE 34-52-20-W3.  
CARRIED
- Transfer Site Attendant 464-22 McKEE: That the RM of Mervin #499 Council approve that the casual Transfer Site Attendant be paid the hourly wage of the person for whom they are covering.  
CARRIED
- Bylaw 2022-17 465-22 SPENCER: That Bylaw No. 2022-17 being a bylaw to Repeal a Bylaw Officer Appointment be given first reading.  
CARRIED
- 466-22 McKEE: That bylaw No. 2022-17 being a Bylaw to Repeal a Bylaw Officer Appointment be given second reading.  
CARRIED
- 467-22 RANGE: That Bylaw 2022-17 being a bylaw to Repeal a Bylaw Officer Appointment be

Initial: 

Reeve

Initial: 

Administrator

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given three readings at this meeting.

UNANIMOUSLY CARRIED

468-22 HAMM: That Bylaw No. 2022-17 being a bylaw to Repeal a Bylaw Officer Appointment be given third reading, approved, signed and sealed.

CARRIED

Decal Quote 469-22 KRYWCHUK: That the RM of Mervin No. 499 Council accept the quote in the amount of \$2,150.00 plus applicable taxes from Proline for the reflective decals on the CSO truck.

CARRIED

TWP 534 Construction 470-22 KRYWCHUK: That the RM of Mervin #499 Council acknowledge the estimated costs for TWP Road 534 submitted by RMII.

CARRIED

Car Wash Heater 471-22 KRYWCHUK: That Council accept the quote of \$14,392.12 for the carwash heaters supplied and installed by Danny Svoboda.

CARRIED

Bylaw 2022-18 472-22 RANGE: That Bylaw No. 2022-18 being a Bylaw to Establish Council Procedures be introduced and given first reading.

CARRIED

473-22 HAMM: That Bylaw No. 2022-18 being a Bylaw to Establish Council Procedures be given second reading.

CARRIED

474-22 KRYWCHUK: That Bylaw 2022-18 being a Bylaw to Establish Council Procedures be given three readings at this meeting.

UNANIMOUSLY CARRIED

475-22 GRAMLICH: That Bylaw No. 2022-18 being a Bylaw to Establish Council Procedures be given third reading, approved, signed and sealed.

CARRIED

Job Descriptions 476-22 KRYWCHUK: That the RM of Mervin #499 Council approve and adopt the job descriptions of the Foreman and Maintenance Supervisor as presented by the Administrator.

CARRIED

Tax Policy 477-22 SPENCER: That we approve and adopt the Tax Policy as presented by the Administrator and attached to and forming part of these minutes.

CARRIED

SARM 478-22 RANGE: That the RM of Mervin #499 Council approve the proposal to increase the dental

Initial: 

Reeve

Initial: 

Administrator

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- Benefits plan to level 5 but leave health coverage at level 2 for all employees.  
CARRIED
- In-Camera 479-22 RANGE: That the RM of Mervin #499 Council move into an in-camera meeting as authorized by *Part III of the Local Authority Freedom of Information and Protection of Privacy Act*, at 10:35 a.m.  
CARRIED
- Reconvene 480-22 McKEE: That the RM of Mervin #499 Council come out of the in-camera session and resume the regular meeting of Council at 10:55 a.m.  
CARRIED
- SAMA 481-22 HAMM: That the RM of Mervin #499 Council acknowledge the primary audit report submitted by SAMA showing the R.M. is in compliance.  
CARRIED
- Grain Bags 482-22 SPENCER: That the RM of Mervin #499 advertise for the pick up of grain bags from the municipal Transfer Site in the spring of 2023.  
CARRIED
- Public Notice 483-22 GRAMLICH: That Council instruct the Administrator to advertise the public notice of Council having the intention to consider amending the Official Community Plan and Zoning Bylaw.  
CARRIED
- Correspondence: 484-22 RANGE: That the list of correspondence as attached with additions, be acknowledged and filed.  
CARRIED
- Hamlet Minutes 485-22 RANGE: That Council acknowledges the minutes from the Hamlets of Mowery, Livelong and Sunset View Beach.  
CARRIED
- Water Operator Logs 486-22 GRAMLICH: That we acknowledge the August water operator logs for the Hamlets of Spruce Lake, Livelong and Evergreen Acres, Turtle Lake as presented.  
CARRIED
- Christmas Hours 487-22 RITZ: That the RM of Mervin #499 Council authorize the closure of the office from noon December 23, 2022 to December 27, 2022, open December 28-30, 2022 regular hours and closed Jan. 2, 2023 for Holiday hours.  
CARRIED
- Brightsand Regional Park 488-22 GRAMLICH: That the RM of Mervin #499 Council instruct the Administrator to consult with the town of St. Walburg's Administrator about nominations for the Regional Park and possibly changing the appointment procedures.

Initial:   
Reeve

Initial:   
Administrator

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CARRIED

Recess 489-22 RITZ: That the RM of Mervin #499 Council recess for lunch at 12:05 p.m.  
CARRIED

Reconvene 490-22 RITZ: That the RM of Mervin #499 Council reconvene the regular meeting of Council at 12:47 p.m.  
CARRIED

PLANNING AND DEVELOPMENT:

Public Hearing 491-22 McKEE: That the RM of Mervin #499 recess to convene a public hearing for Bylaw 2022-14 and a subdivision proposal at 1:30 pm.  
CARRIED

Reconvene Meeting 492-22 GRAMLICH: That the RM of Mervin #499 reconvene the regular meeting of Council at 1:45 pm.

Subdivision 000380-2022 493-22 KRYWCHUK: That Council approve the subdivision subject to the Master Service Agreement for fees planning, RM grid road fees and an approach for the new parcel.  
CARRIED

Bylaw 2022-14 494-22 SPENCER: That Bylaw No. 2022-14 being a Bylaw to Amend Zoning Bylaw No. 94-4 be given second reading.  
CARRIED


495-22 McKEE: That Bylaw No. 2022-14 being a Bylaw to Amend Zoning Bylaw No. 94-4 be given third reading, approved, signed and sealed.  
CARRIED

Financial Statement 496-22 GRAMLICH: That Council approves the Statement of Financial Activity for September 2022 as circulated and read.  
CARRIED

ICIP Grant 497-22 RANGE: That the RM of Mervin #499 apply for the ICIP grant for waste water to help cover the cost of the Livelong lagoon repair.  
CARRIED

Accounts Payable 498-22 RANGE: That the accounts payable list being cheque #23938 to cheque #24011 and manual cheque #713 to cheque #722 in the amount of \$3,061,857.30 be approved and paid.  
CARRIED

Pubworks Quote 499-22 RANGE: That the RM of Mervin # 499 Council accept the quote of \$5,000.00 from Munisoft for the Pubworks Mobile Extension.

Initial:   
Reeve

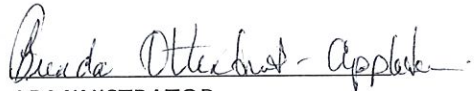
Initial:   
Administrator

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CARRIED

Adjourn 500-22 HAMM: That the meeting be adjourned at 2:00 p.m.

CARRIED

  
ADMINISTRATOR

  
REEVE

Initial: \_\_\_\_\_  
Reeve

Initial:  \_\_\_\_\_  
Administrator