
Minutes of the Rural Municipality of Mervin #499 Regular Council Meeting

Date: August 23, 2022

PRESENT: Reeve Gerry Ritz, Councillors: Jim Range (1), Lyle McKee (2), Gordon Spencer (3) Ron Gramlich (4), Dave Krywchuk (5), Victor Hamm (6), Deputy CAO Janessa Macnab

Delegation: 9:15 a.m. Kerry Robertson, Foreman
1:30 p.m. Northbound Planning
3:00 p.m. Clint Smith, South Bay Hamlet Board
3:30 p.m. Harry Lake, Leonard Lundberg, Chresten Nielsen – West Hazel

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:01 a.m.

AGENDA: 357-22 **RANGE:** That the agenda be accepted for reference. **CARRIED**

MINUTES: 358-22 **McKEE:** That the July 19, 2022 and August 9, 2022 minutes be accepted as presented. **CARRIED**

BUSINESS:

Wage Increase 359-22 **SPENCER:** That Council approve the salary increase for the Casual Maintenance Technician to step 5 on Public Works Salary Grid 1, as reviewed and discussed. **CARRIED**

Acting Maint. Supervisor 360-22 **GRAMLICH:** That Council approve an increase in pay of \$1.00 per hour for maintenance employees assuming the position of acting Maintenance Supervisor for the duration of the period that he is considered to be acting. **CARRIED**

Bylaw Officer Bylaw 361-22 **RANGE:** That Bylaw No. 2022-11 being a Bylaw to Appoint a Bylaw Officer be introduced and given first reading. **CARRIED**

362-22 **HAMM:** That Bylaw No. 2022-11 being a Bylaw to Appoint a Bylaw Officer be given second reading. **CARRIED**

363-22 **KRYWCHUK:** That Bylaw No. 2022-11 being a Bylaw to Appoint a Bylaw Officer be given three readings at this meeting. **UNANIMOUSLY CARRIED**

364-22 **SPENCER:** That Bylaw No. 2022-11 being a Bylaw to Appoint a Bylaw Officer be given third reading, approved, signed and sealed. **CARRIED**

HR Policy 365-22 **GRAMLICH:** That Council approve the updates to the HR policy, as reviewed and discussed. **CARRIED**

Salary Grid 366-22 **HAMM:** That Council approve the updates to the Salary Grid, as reviewed and discussed. **CARRIED**



Minutes from Regular Council Meeting of August 23, 2022

CAO Hiring	367-22	KRYWCHUK: That Council hire Brenda Ottenbreit-Appleton for the position of Chief Administrative Officer commencing September 12, 2022. Further, that her wage start at Step 1 of the Salary Grid, and move to Step 2 after three months probation. CARRIED
Municipal Planner Offer	368-22	KRYWCHUK: That Council authorize the Deputy CAO to send an offer of employment letter to the prospective Municipal Planner, as discussed. CARRIED
Transfer Site Attendant	369-22	GRAMLICH: That Council authorizes Ken Golden to cover as transfer site attendant and Robin Jones to cover as transfer site assistant while the current attendant is on leave, with their wages reflecting the temporary positions. CARRIED
Mistik Haul Request	370-22	HAMM: That Council approve the road haul request from Mistik Management to complete the haul detailed in Route 1 of road maintenance agreement 2021-07, with the condition that the road be maintained, including grading and gravelling, during the haul. Furthermore, that all stipulations set out in the road maintenance agreement be met. CARRIED
SaskPower Request	371-22	KRYWCHUK: That Council approve SaskPower quote 132262, service order 20376777 for the installation of one new streetlight at NE 11-51-21-W3, as reviewed and discussed. CARRIED
Legion Request	372-22	SPENCER: That Council approve the purchase of a business card advertisement in the Legion Remembrance Project publication for \$225.00, as reviewed and discussed. CARRIED
Livelong Demolition	373-22	HAMM: That Council authorize Administration to request quotes for the demolition of the residence on Lot 8, Blk 2, Plan Af4248 in the Hamlet of Livelong to be awarded at the September 13 regularly scheduled Council meeting. CARRIED
Barefoot Agmt	374-22	KRYWCHUK: That Council authorize Northbound Planning to seek legal council with MLT Aikens LLP or Robertson, Stromberg LLP to start interest proceedings and the amended service agreement for the Barefoot Subdivision located at NE 03-53-20-W3. CARRIED
Zoning Bylaw Amendment	375-22	RANGE: That Bylaw No. 2022-14, a bylaw to amend Bylaw 94-4, known as the Zoning Bylaw, with regards to move-in residential buildings, be introduced and given first reading. CARRIED
Bylaw Repeal	376-22	RANGE: That Council repeal resolution 307-22 and resolution 308-22 in regards to first and second readings of Bylaw No. 2022-09, a bylaw to amend Bylaw 94-4. CARRIED
Aquatic Habitat Permit Kaluski	377-22	GRAMLICH: That Council approve the Aquatic Habitat Protection Permit Application submitted by Jack Kaluski to Water Security Agency (WSA) requesting to lower the bank for lake access, with the condition that he abide by all regulations provided by WSA. CARRIED

Minutes from Regular Council Meeting of August 23, 2022

- Aquatic Habitat Permit Scherr 378-22 GRAMLICH: That Council approve the Aquatic Habitat Protection Permit Application submitted by Ray and Trudy Scherr to Water Security Agency (WSA) requesting to create a walkway to the lake, with the condition that they abide by all regulations provided by WSA. CARRIED
- SPLK Tender 379-22 HAMM: That Council reject the tender submitted for Lots 3, 4, & 5, Blk 2, Plan Y727 in the Hamlet of Spruce Lake. Further, that we deny the request to re-zone Lots 22 & 23, Blk 2, Plan Y727, in the Hamlet of Spruce Lake. CARRIED
- Correspondence: 380-22 McKEE: That the list of correspondence as attached, be acknowledged and filed. CARRIED
- FINANCES:
- Accounts Payable 381-22 McKEE: That the accounts payable list being cheque #23778 to cheque #23806 and manual cheque #688 to cheque #694 in the amount of \$213,072.55 be approved and paid. CARRIED
- Adjourn 382-22 KRWYCHUK: That the meeting be adjourned at 5:37 p.m. CARRIED


ADMINISTRATOR


REEVE