



Building Permit Application Form

TO BE SUBMITTED TO RM OFFICE

Please select a Building Inspector:

JWS Inspection Services

Svoboda Homes Construction & Inspections

Development Permit Number: _____
Application Date (M/D/Y): _____

Estimated Project Start Date: _____
Estimated Project Completion Date: _____

<p>Owner Name: _____</p> <p>Mailing Address: _____</p> <p>City: _____ Prov: _____</p> <p>Postal Code: _____ Phone: _____</p> <p>Alt Phone: _____ Fax: _____</p> <p>Email Address: _____</p>	<p>Contractor Name: _____</p> <p>Mailing Address: _____</p> <p>City: _____ Prov: _____</p> <p>Postal Code: _____ Phone: _____</p> <p>Alt Phone: _____ Fax: _____</p> <p>Email Address: _____</p>
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Architect and/or Engineer (if applicable): _____ Phone: _____
Mailing Address: _____ City: _____ Postal Code: _____

Legal Subdivision: Part of: _____ ¼ Section: _____ Township: _____ Range: _____ West of 3rd Meridian

Subdivision Name: _____

Lot: _____ Block: _____ Plan: _____ Ext: _____

Project Information: Commercial Residential Multi Residential Farm Institutional Other

Type of Work: New Addition Renovation Accessory Building Basement Dev. Manufactured Home Mobile Home Relocation Deck

Mobile Home Information: CSA# _____ Serial Number: _____ Manufacture : _____ Year: _____

Ready To Move Home Information: CSA# _____ Manufacture: _____

sq. meters sq. feet No. of Stories: _____

Main Floor Area: _____

2nd Floor Area: _____

Basement Area: _____

Developed Yes No

Garage Area: _____

Detached Attached

Detailed Description of Work and/or intended use or occupancy of the building:

Terms and Conditions: I hereby agree to comply with the bylaw of the municipality respecting buildings and acknowledge that it is my responsibility to ensure compliance with the Building Bylaw of the Municipality, the National Building Code and any applicable Act or Regulation regardless of any review of drawings or inspections that may or may not be carried out by a building official of the Municipality. **Building Inspection fees to be invoiced to the owner by the Municipality once received from the Building Inspector.**

_____ Permit Applicant Name (Please print) _____ Permit Applicant Signature _____ Owner's Signature _____

Estimated Construction Value: \$ _____ Permit Fee: \$ _____

Permit Conditions: [PLEASE ATTENTIVELY READ PLANS EXAMINATION REPORT](#)

_____ Building Inspector's Name _____ Building Inspector's Signature _____
_____ Building Officials License Number: _____ Date of Issue (M/D/Y): _____

Plan Review and Building Inspection Rates (2025)

R.M. of Mervin No. 499

JWS INSPECTION SERVICES
3407-43B Avenue Close
LLOYDMINSTER, SASK. S9V-2G1
PH: 780-808-5704
Email: jeff@jwsinspections.ca

<u>Building Item</u>	<u>Plan Review/Inspection Fee(\$)</u>
Single Family Dwelling (stick built)	\$4.50/\$1,000.00
SFD Additions	\$4.50/ft ² (min.\$450.00)
Detached Garage with second floor suite	\$4.50/ft ² (min. \$450.00)
Ready to Move Homes (RTM-No Garage)	\$.36/ft ²
Attached Garage (Existing SFD/RTM)	\$350.00
Accessory Building up to 600 ft ²	\$350.00
Accessory Building (600 ft ² & 2000ft ²)	\$450.00
Manufactured Homes/Mobile	\$200.00
Decks	\$100.00
Basement Developments	\$150.00
Commercial/Industrial (Inc. Accessory Bldg. < 2000ft ²)	\$4.50/\$1000.00

Notes:

1. Costs per thousand must include a material & labor price as if it were awarded to lowest bidder (not including price). \$160.00-\$200.00 per sq.ft. used as a reference for cost.
2. A minimum 7 day inspection notice will be required for all inspections.
3. Two sets of blue prints are to be collected & forwarded for plan review along with site plan, building permit, and map. Municipality will be invoiced with GST upon completion and return of plan review. One set of drawings, with 2 copies of the plan review report will be forwarded for municipality to distribute back to owner/contractor. Engineer involvement may be required at the discretion of the building inspector on projects that do not conform to the National Building Code; this is the responsibility of the owner/contractor.
4. Permits may be expired at the inspector's discretion if work has been abandoned for a period of 1 year. Most permits will be given 2 year time period to complete the work and call for inspections. If after 2 years a final inspection has not been called in, a final inspection report may be completed & given to the owner to sign off, new permit to be obtained.

SVOBODA HOMES CONSTRUCTION & INSPECTIONS

Jeffery J. Svoboda

Licensed Building Inspector License # BOL474

Box 594 St. Walburg, Sask. S0M 2T0

Phone/Fax 306-248-3542 Cell 306-248-7449

jjsvobodagen.contracting@sasktel.net

Plan Review and Building Inspection Rates (2024)

R.M. of Mervin No. 499

<u>Building Item</u>	<u>Plan Review/Inspection Fee(\$)</u>
Plans Examination & Report Fee	\$100.00
Single Family Dwelling (Stick Built)	\$4.50/\$1,000.00 (Max. \$2000)
SFD Additions, Relocate or New Foundation	\$4.50/\$1,000.00 (Min. \$400 - Max. \$2000)
Ready to Move Homes (RTM-No Att. Garage)	\$.40/ft ²
Ready to Move Homes (RTM-W/Att. Garage)	\$.40/ft ² + \$300.00
Accessory Buildings/Garages (200 ft ² to 600 ft ²)	\$350.00
Accessory Buildings/Garages (600 ft ² to 2000 ft ²)	\$450.00
Carports	\$300.00
Mobile/Modular Homes	\$400.00
Park Model Trailer	\$300.00
Bunkhouses / Gazebos	\$300.00 (Min.)
Decks	\$200.00
Covered Decks	\$250.00
Basement Developments	\$300.00

Notes:

1. Costs per thousand must include a material & labour price as if it were awarded to lowest bidder (not including price). Contrarily **\$300.00 per sq.ft.** will be used as a reference for cost.
2. A **minimum 7-day** inspection notice will be required for **ALL inspections**.
3. Two sets of blue prints are to be collected & forwarded for plan review along with site plan, building permit, and map. Municipality will be invoiced with GST upon completion and return of plan review. One set of drawings, with 2 copies of the plan review report will be forwarded for municipality to distribute back to owner/contractor. Engineer involvement may be required at the discretion of the Building Inspector on projects that do not conform to the National Building Code; this is the responsibility of the owner/contractor.
4. Unusual structures (i.e. de-tached garage with living space above) will be invoiced at a cost/thousand fee.
5. Order writing subject to **\$120.00 per/hour fee. Mileage cost is \$1.00/Km. Round Trip.**
6. If Permit is cancelled, Plans Examination & Report Fee (\$100) plus GST will not be refunded.
7. Permits may be expired at the inspector's discession if work has been abandoned for a period of 1 year. Most permits will be given 2 year time period to complete the work and call for inspections. If after 2 years a final inspection has not been called in, a final inspection report may be completed & given to the owner to sign off, new permit to be obtained.

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PERMIT APPLICATION & ENERGY CODE REQUIREMENTS January 2024

In Canada, provincial and territorial governments have the authority to enact legislation that regulates building design and construction within their jurisdictions. The Construction Codes Act (the CC Act) is the legislation that sets out the framework for the development, adoption, and implementation of building, plumbing and energy codes. The Fire Safety Act (the FS Act) provides the framework for the fire-safe operation of buildings. Under these frameworks, Saskatchewan has adopted the National Building Code of Canada (NBC) 2020, the National Plumbing Code of Canada (NPC) 2020, the National Energy Code of Canada for Buildings (NECB) 2020 and the National Fire Code of Canada (NFC) 2020 which are effective January 1, 2024.

National Energy Code for Buildings 2020

The Energy Code (Adoption of Code) Amendment Regulations, 2023 are effective January 1, 2024.

These regulations will amend The Energy Code Regulations to:

- Adopt the 2020 edition of the NECB;
- Establish energy efficiency standards for the construction of large buildings in Saskatchewan at Tier 1, effective January 1, 2024, which is approximately 10 per cent more efficient than present requirements;
- Establish a single climate zone for Saskatchewan for the application of energy efficiency provisions in order to simplify requirements for individuals and industry;
- Clarify that the NECB does not apply to buildings for which construction started before January 1, 2019; and
- Make other minor amendments to the regulations.

Specific amendments to the NECB 2020 are contained in the Appendix of the regulations. These amendments are effective January 1, 2024.

Amendments to the National Energy Code of Canada for Buildings 2020

1 The National Energy Code of Canada for Buildings 2020 is amended in the manner set forth in this Appendix.

2 Division A, Article 1.2.1.1. is repealed and the following substituted:

1) Compliance with this Code shall be achieved, effective January 1, 2024, by:

- a) complying with the applicable acceptable solutions in Division B (see Note A-1.2.1.1.(1)(a)) for the Tier 1 requirements of Part 10 for climate zone 7A; or
- b) using alternative solutions that will achieve at least the minimum level of performance required for the Tier 1 requirements of Division B for climate zone 7A in the areas defined by the objective and functional statements attributed to the applicable acceptable solutions (see Note A-1.2.1.1.(1)(b)).

2) For the purposes of compliance with this Code as required in Clause (1)(b), the objective and functional statements attributed to the acceptable solutions in Division B shall be the objective and functional statements referred to in subsection 1.1.2 of Division B."

3 Division B, Article 10.1.2.1. is repealed and the following substituted:

"1) Compliance with this Part shall be achieved by designing and constructing buildings in accordance with the Energy Performance Tier 1 specified in Table 10.1.2.1., for climate zone 7A corresponding to:

- a) the annual energy consumption of the proposed building, expressed as a percent building energy target; or
- b) the percentage of improvement of the annual energy consumption of the proposed building relative to the building energy target of the reference building, expressed as a percent improvement.

2) Compliance of the proposed building with the Energy Performance Tier 1 specified in Table 10.1.2.1. for climate zone 7A shall be determined by modeling the proposed and reference buildings in accordance with Part 8 to establish the annual energy consumption of the proposed building and the building energy target of the reference building then:

- a) dividing the annual energy consumption of the proposed building by the building energy target of the reference building to derive the percent building energy target; or
- b) subtracting the annual energy consumption of the proposed building from the building energy target of the reference building and dividing the result by the building energy target of the reference building to derive the percent improvement.

(See Note A-10.1.2.1.(2).)

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Table A-9.36.1.3. Energy Efficiency Compliance Options for Part 9 Buildings is repealed and the following substituted:

**Table A-9.36.1.3.
Energy Efficiency Compliance Options for Part 9 Buildings
Forming Part of Note A-9.36.1.3**

Building Types and Sizes	Energy Efficiency Compliance Options – 2020 NBC, DIV. B, Part 9 Buildings				
	NBC 9.36.2. to 9.36.4. (Prescriptive)	NBC 9.36.5. (Performance)	NBC 9.36.7. (Tiered Performance)	NCB 9.36.8. (Tiered Prescriptive)	NECB (Part 10)
<ul style="list-style-type: none"> • houses with or without a secondary unit • buildings containing only dwelling units with common spaces ≤ 20% of buildings total floor area ⁽¹⁾ 	X	X	✓	✓	✓
<ul style="list-style-type: none"> • Group C occupancies (Part 9 applicable) 	X	X	X	✓	✓
<ul style="list-style-type: none"> • buildings containing Group D, E or F3 occupancies whose combined floor area ≤ 300 m²/ (excluding parking garages that serve residential occupancies) • buildings with a mix of Group C and Group D, E or F3 occupancies where non-residential portions combined total floor area ≤ 300 m²/ (excluding parking garages that serve residential occupancies) 	X	X	X	X	✓
<ul style="list-style-type: none"> • buildings containing Group D, E or F3 occupancies whose combined floor area > 300 m² • buildings containing Group F2 occupancies of any size 	X	X	X	X	✓

***Please note that the column headings in this table may differ slightly from the table published in the Saskatchewan Amendments to the National Building Code of Canada due to a referencing error in *The Building Code Regulations*. This error in *The Building Code Regulations* will be corrected. The table above has the correct reference in it.**

Notes to Table A-9.36.1.3.:

⁽¹⁾ The walls that enclose a common space are excluded from the calculations of floor area of that common space.

Please contact Building Official (Inspector) with any questions or inquiries regarding filing a Permit Application. If requirements are in place at time of filing Permit Application, process will be efficient, streamline and timely. Thank you.

Building Inspector: **Jeffery J. Svoboda**

Building Official Licence No. **BOL474**

Signature: 

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PERMIT APPLICATION GENERAL REQUIREMENTS January 2024

1. Submit a Site Plan with the Location/ Legal Description. Plan includes utility locations, service entrances, setbacks to property lines, easements, driveway & parking.
2. Detailed description of Work and/or intended use or occupancy of the building be filled out on Application Form.
3. Submit a set of Blueprints drawn by a Professional Architect, who is registered or licensed to practice in the Province of Saskatchewan. Name of Architect or Company name must be indicated on Blueprints.
Plans must include:
 - Foundation Plan
 - Elevational Drawings
 - Energy Code Info & Design
 - Building Sections
 - Window & Door Schedule
 - Floor Plans: Basement, 1st Floor, 2nd Floor, etc.
 - Detail Drawings regarding Construction requirements: structural, ventilation, waterproofing, exterior/interior finishes, etc.
4. Mobile/Modular Homes & Park Model Trailers require a Floor Plan, CSA Number, Serial Number, Manufacture & Year be submitted with Application.
5. The following concrete foundations are to be designed by a **Professional Engineer or Architect**, registered to practice in the Province of Saskatchewan; pile foundations, pile and grade beam foundations, foundations with a depth of less than 1.2 m (4'), slabs on grade supporting two storeys, slabs on grade for detached garages & accessory buildings **exceeding 28 ft. width & greater than 100 m²** and complicated foundations deemed necessary by the Building Inspector. **These drawings are to be stamped by an Engineer.** An Engineer's Certificate of Compliance must be submitted upon completion.
6. **4.3.1.1. Design Basis for Wood.** Buildings and their structural members made of wood shall conform to CAN/CSA-086 "Engineering Design in Wood" (**Professional Involvement Required**). **This Pertains to Pole Structures.**
7. **Metal screw pile** foundations in combination with steel or wood beams, PWF walls or ICF concrete or concrete grade beams; including steel screw pile configuration, are to **be designed by a Structural Engineer, registered to practice in the Province of Saskatchewan. These drawings are to be stamped by Engineer. An Engineer's Compliance Certificate must be submitted upon completion.**
8. ICF insulated concrete foundation and walls must conform to the NBC meeting the requirements of CCMC evaluation. **Must be erected under direct supervision of the Manufacturer or an Installer certified by Manufacturer.**
9. **All Preserved Wood Frame Foundations** are to be built according to CAN/CSA-S406 "Construction of Preserved Wood Foundations" or **designed by a Professional Engineer.**
10. Structures with crawl spaces must conform to NBC Section 9.18. regarding access, ventilation, drainage heights(clearance), ground cover and fire protection.
11. Accessory buildings/detached garages up to 100 m² and only 1 storey in height can conform to Document pertaining to "ACCESSORY BUILDINGS & DETACHED GARAGES" available from Building Official or Municipality having jurisdiction.

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Building Inspector: **Jeffery J. Svoboda** Building Official Licence No. **BOL474**

Signature: _____

