



Permit: \_\_\_\_\_

Date: \_\_\_\_\_

## R.M. OF MERVIN No. 499 APPROACH APPLICATION FORM

**Approach applications not subject to a subdivision agreement require a \$100 FEE to be paid before application will be reviewed**

Type of Permit:	Intended Use:
<input type="checkbox"/> Permanent Private Approach <input type="checkbox"/> Permanent Shared Approach <input type="checkbox"/> Temporary Approach <input type="checkbox"/> Alteration of Existing Approach <input type="checkbox"/> Other: _____	<input type="checkbox"/> Agriculture <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other: _____
Applicant Name: _____ Phone: _____ Address: _____ Postal Code: _____ Email: _____	
Contractor Name: _____ Phone: _____ Estimated Construction Timeframe: _____ to _____	
_____ ¼ of Sec. _____ Twp. _____ Rge. _____ W3M  Lot _____ Block _____ Plan _____ Hamlet _____  Civic Address: _____	
<b>Site Plan Checklist:</b> <b>Note: Application must be submitted with the attached site plan before review</b>	
<input type="checkbox"/> North Arrow <input type="checkbox"/> Parcel Dimensions <input type="checkbox"/> Dimensions of approach and proximity to appropriate site lines	
<b>INTERNAL USE ONLY</b>	
Planner Approval: _____ Date: _____ Notes/Recommendation: _____ _____ _____	

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Submission Date

<b>RM of Mervin No. 499</b>			
<b>POLICY TITLE</b>		<b>ADOPTED BY</b>	
<b>Approach Construction Standards Policy</b>		Council Resolution	105-25 544-18
<b>ORIGIN/AUTHORITY</b>	<b>JURISDICTION</b>	<b>EFFECTIVE DATE:</b>	<b>PAGE #</b>
RM Council	RM of Mervin No. 499	Amended: Feb. 11, 2025 September 25, 2018	1 of 6

**1.0 PURPOSE**

1.1 The purpose of this policy is to provide guidelines for constructing approaches within the R.M. of Mervin No. 499.

**2.0 FOR SINGLE PARCEL COUNTRY RESIDENTIAL, CONSERVATION & FARM RESIDENTIAL ACCESS**

2.1 All road connections for single parcel country residential and farm residential approaches shall be constructed in accordance with specifications as outlined below:

1. The approach shall be constructed with clean earth free from objectionable material such as organic matter, frozen soil, topsoil, stumps, trees and rock.
2. All approaches shall be constructed:
  - At 90 degrees to the roadway centerline;
  - To slope away from the roadway with a minimum 4% and maximum 5% grade slope.
3. No approach shall be constructed where sight distance is inadequate or where an approach would create hazardous traffic movements.
4. All construction and all costs of construction are the responsibility of the applicant. This includes all materials, equipment rentals or purchases and all labour or other costs that may be required to complete construction. Material from the road right-of-way shall not be used for construction of the approach.
5. The approach shall be constructed with no resulting damage to the road shoulder or driving surface and any side slopes or ditch damage during construction shall be neatly trimmed.
6. The applicant shall be responsible to locate all existing utilities within the right-of-way and take whatever precautions are necessary to protect them.
7. This consent does not eliminate the need to comply with the requirements of any other government department or authority, or with local bylaws.

8. The applicant shall advise the Municipal Office at least forty-eight hours prior to beginning any works related to this approach and to arrange for full inspection and approval after construction is complete.
9. All construction including the final clean-up shall be complete within 90 days of permit issue date. If final clean-up is not completed within that time, the municipality may arrange to complete the clean-up with the entire cost being borne by the applicant.
10. Standard approach specifications are a minimum top width of 7 meters 4:1 sideslope construction as specified in drawing AA and BB.
11. Shared approaches require a minimum top width of 10 meters and 4:1 sideslope construction.
12. If a drainage structure is required, a galvanized steel culvert with a minimum diameter of 300mm must be installed and shall be CSA G401 approved corrugated steel pipe. The pipe shall be installed to grade line and if necessary rip rap placed to prevent erosion. Section AA and BB outline installation specifications.
13. Approach must be properly graveled upon completion.

### **3.0 FOR INDUSTRIAL & FARM ACCESS**

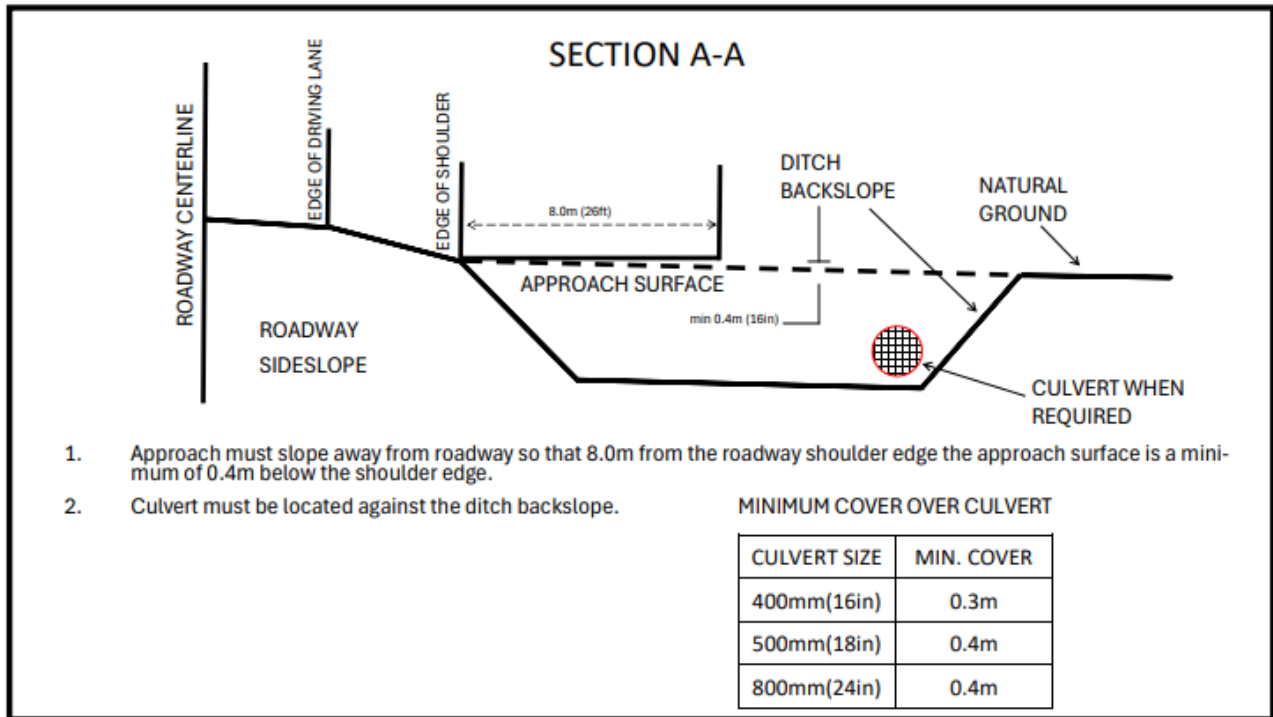
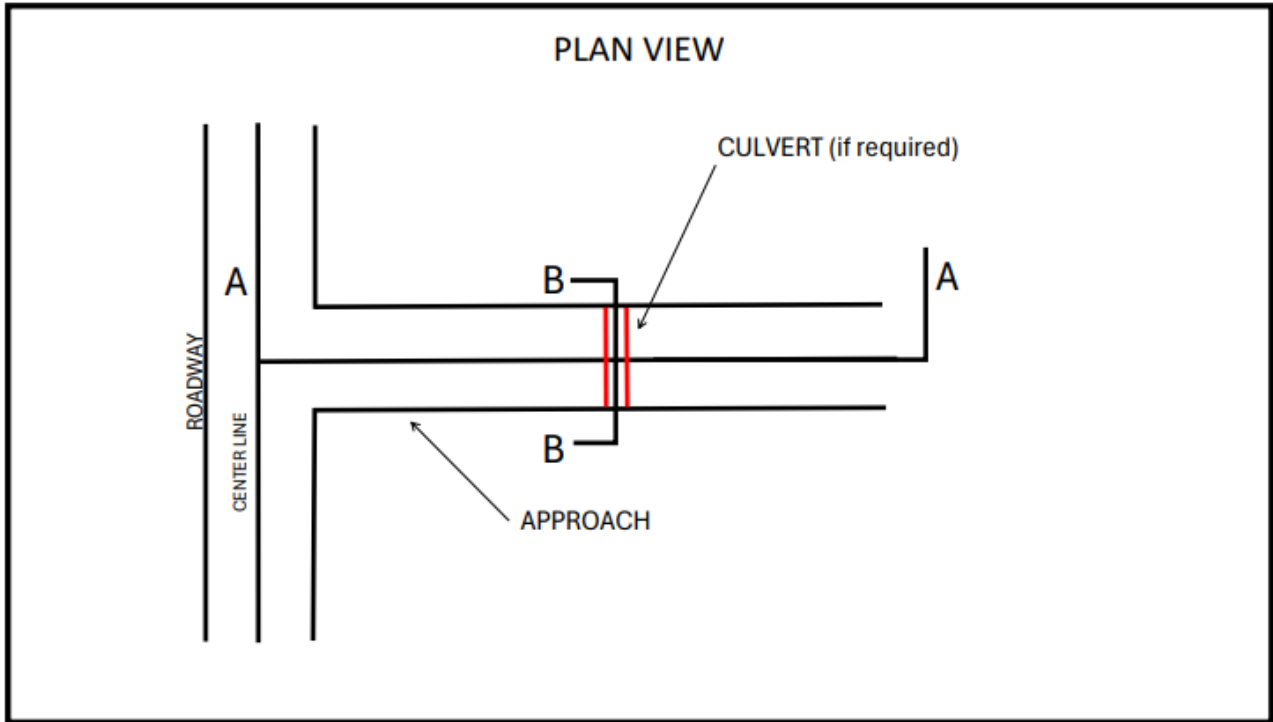
- 3.1 All road connections for private crossings and farm approaches shall be constructed in accordance with specifications as outlined below:
  1. The approach shall be constructed with clean earth free from objectionable material such as organic matter, frozen soil, topsoil, stumps, trees and rock.
  2. All approaches shall be constructed:
    - At 90 degrees to the roadway centerline;
    - To slope away from the roadway with a minimum 4% and maximum 5% grade slope.
  3. No approach shall be constructed where sight distance is inadequate or where an approach would create hazardous traffic movements.
  4. All construction and all costs of construction are the responsibility of the applicant. This includes all materials, equipment rentals or purchases and all labour or other costs that may be required to complete construction. Material from the road right-of-way shall not be used for construction of the approach.
  5. The approach shall be constructed with no resulting damage to the road shoulder or driving surface and any side slopes or ditch damage during construction shall be neatly trimmed.
  6. The applicant shall be responsible to locate all existing utilities within the right-of-way and take whatever precautions are necessary to protect them.
  7. This consent does not eliminate the need to comply with the requirements of any other government department or authority, or with local bylaws.

8. The applicant shall advise the Municipal Office at least forty-eight hours prior to beginning any works related to this approach and to arrange for final inspection and approval after construction is complete.
9. All construction including final clean-up shall be complete within 90 days of permit issue date. If final clean-up is not completed within that time, the municipality may arrange to complete the clean-up with the entire cost being borne by the applicant.
10. Standard approach specifications area a minimum top width of 9 meters 4:1 sideslope construction as specified in drawing AA and BB.
11. If a drainage structure is required, a galvanized steel culvert with a minimum diameter of 400mm must be installed and shall be CSA G401 approved corrugated steel pipe. The pipe shall be installed to grade line and if necessary, rip rap placed to prevent erosion. Section AA and BB outline installation specifications.
12. Approach must be properly graveled upon completion.

#### **4.0 FOR INDUSTRIAL & FARM ACCESS WHEN THE LAY OF THE LAND IS HIGHER THAN THE ROAD WITHOUT A DITCH**

- 4.1 All road connections for industrial and farm approaches when the lay of the land is higher than the road shall be constructed in accordance with specifications as outlined in section 3.0 except for the following changes:
  1. All approaches shall be constructed:
    - At 90 degrees to the roadway centerline;
    - To have a 3-4% cross slope;
    - All trees must be removed in the right of way for 160M from the center on either side of the approach to provide for a clear line of site.
  2. Standard approach specifications are a minimum top width of 7-9 meters, as determined by the Municipal Foreman.

SCHEDULE B



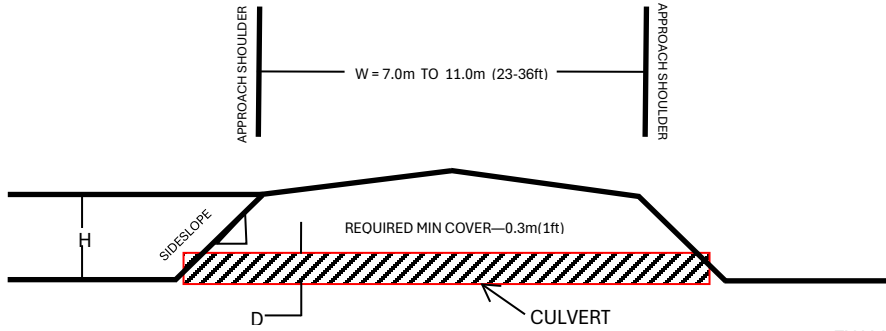
R.M. of Mervin No. 499	STANDARD APPROACH PLAN VIEW & SECTION A-A	
	SCALE: N.T.S.	DATE: AUG 2024

SCHEDULE B

APPROACH WITH CULVERT—SECTION B-B

SIDESLOPE IS 4:1 TO H=3.5m

W = WIDTH OF APPROACH TOP  
 H = HEIGHT OF APPROACH  
 D = CULVERT DIAMETER  
 L = CULVERT LENGTH

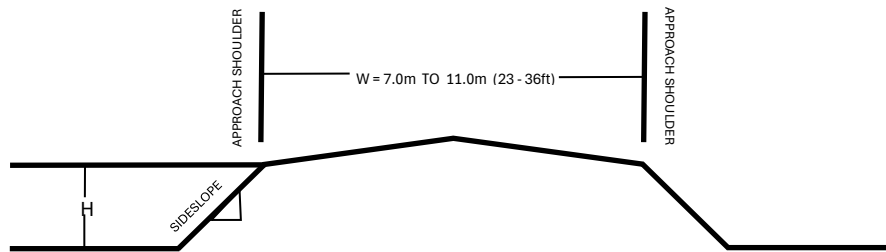


CULVERT LENGTH  
 $L = W + 10 (H - D)$

EXAMPLE: 10m WIDE APPROACH, 1.0m HIGH WITH A 600mm CULVERT

$L = 10m + 10 (1m - 0.5m)$   
 $L = 10m + 10 (0.5m)$   
 $L = 15m$

APPROACH WITH NO CULVERT—SECTION B-B



NOTE: SIDESLOPE IS 4:1

R.M. of Mervin No. 499

STANDARD APPROACH  
 SECTION B-B

SCALE: N.T.S.

DATE: AUG 2024