

**INSTRUCTION TO BIDDERS**  
**Rural Municipality of Mervin No. 499**  
**Gravel Crush**

**1. Time and Place**

- 1.1 Tenders will be submitted to the Rural Municipality of Mervin No. 499 by March 13, 2024 at 4:30 p.m. CST. Tenders may be submitted by the following means:  
**Sealed** with words “Gravel Crush Tender” to the Rural Municipality of Mervin No. 499, Box 130, Turtleford, SK, S0M 2Y0  
**E-mailed** with the subject line stating “Gravel Crush Tender” to [rm499@rmofmervin.com](mailto:rm499@rmofmervin.com)  
**Hand Delivered to:** 211 Main Street, Turtleford, SK.

**2. Tender Acceptance**

- 2.1 The Municipality reserves the right to refuse to accept any or all tenders, and the lowest tender will not necessarily be accepted.
- 2.2 Without limiting the generality of the foregoing, any tender may be rejected which is incomplete, obscure or irregular.
- 2.3 The Municipality reserves the right to cancel the acceptance of any tender at any time before the execution of the contract by all parties without any liability against the Municipality.
- 2.4 Tenders received after the time and date specified in clause one (1) will not be considered.

**3. Validity of Tenders**

- 3.1 A bidder may, without prejudice to them self, withdraw a tender at any time up to two (2) hours of the time specified in clause one (1).  
The tenders received will be valid for a period of fifteen (15) days from the date of the opening of the tender.

**4. Tender Limitations**

- 4.1 Oral and telephone tenders will not be considered.
- 4.2 Oral and telephone modifications to submitted tenders will not be considered.  
Modifications will only be accepted in writing by the means noted in clause one (1).

**5. Examination**

- 5.1 Potential bidders must familiarize themselves with the extent of the work required, make themselves thoroughly acquainted with all the requirements of this tender, and obtain all information necessary for the preparation of the bid including the location of the pit where the gravel is to be crushed.

## **6. Tender submissions**

- 6.1 All tenders shall include the following information:
- a) Unit price per crushed cubic yard of 1" Traffic Road Gravel as per specifications in attached Schedule "A";
  - b) Unit price per crushed cubic yard of 2" Traffic Road Gravel as per specifications in attached Schedule "A";
  - c) Unit price per cubic yard of screened off/reject gravel;
  - d) A copy of an up to date Letter of Good Standing with the Saskatchewan Workers Compensation Board;
  - e) A list of equipment/machinery relevant to the completion of the Gravel Crush along with a copy of valid liability insurance;
  - f) Start date;
  - g) Bid Bond in the amount of 5% of the contract to be provided with the tender;
  - h) Performance Bond in the amount of \$20,000.00 within twenty-one (21) days of awarding the tender. The full amount will be returned if project is complete by the specified date.

## **7. Labour, Materials & Equipment**

- 7.1 The successful bidder shall supply all supervision, labour, materials, equipment, tools and all other things necessary for the complete supply of the work as indicated or intended by the specifications which form part of this document
- 7.2 The unit price shall include the supply of all supervision, labour, materials, equipment, tools and all other things necessary for the complete supply of the work
- 7.3 The R.M. will pay per cubic yard for finished product crushed to the required specifications and as measured by the R.M.'s engineer. The payment per yard is calculated solely on the product that is crushed to the R.M.'s specifications and piled for the R.M. The payment per yard for screened/reject gravel will be paid separately at the bid price for the screened/reject gravel and as measured by the engineer.
- 7.4 The contractor must crush the product from the area or areas of the pits as specified. Any crushing outside the specified area must be approved by the Municipal Foreman.

## **8. Commencement and Completion of Work**

- 8.1 Time will be of the essence of the Contract made with the successful bidder. The Contractor will be required to comply strictly with the dates specified, subject to the terms of the contract.

## **9. Site Inspection**

- 9.1 The successful bidder will be required to meet with the Municipality on site prior to commencement of the work.

## **10. Goods and Services Tax**

- 10.1 The tender unit price shall not include Goods and Services Tax.

## Schedule "A"

### Traffic Gravel Properties

	Sieve Designation	Percent by Weight Passing Canadian Metric Sieve Series
		Type - 105 Modified
		1 Inch
3"	75.0 mm	
2"	50.0 mm	
1.57"	40.0 mm	
1.00"	25.0 mm	100
7/8"	22.4 mm	58-91
0.70"	18.0 mm	55-78
0.25"	5.0 mm	5-40
	2.0 mm	0-30
dust	400 µm	0-20
	Fractured Face %	

A tolerance of 3% in the percent by weight passing the maximum size sieve will be permitted providing 100% of the oversize passes the next highest sieve size.