

2026 CRYSTAL BAY SUNSET ANNUAL GENERAL MEETING

May 17, 2026 11:00 AM
#508 LAKEVIEW BAY (Rod Seller's Shop)
Utility Board meeting to follow

AGENDA

1. CALL TO ORDER

The meeting will be conducted as per Robert's Rule of Order.

- Please...No personal comments, No personal insults or accusations, this is a business meeting.
- Discussion is initiated by at motion.
3-minute time limit for comments, 2 comments per person per motion.

2. INTRODUCTIONS

3. OPENING REMARKS

4. AGENDA

- Additions

5. MINUTES

- 2025 Annual General Meeting

6. HAMLET BOARD REPORTS

7. OLD BUSINESS

8. REMINDERS

- Fines for ATV's, Quads, and Golf Carts
- Household Firefighting Insurance - \$10,000
- Annual Hamlet Barbecue – August 2, 2026 11:00 am to 1:00 pm
West Public Reserve

9. NEW BUSINESS

- Swimming Lessons
Start week of July 20th and July 27th
Bodie Laviolette will be instructing
- Water Board Contribution - \$5,000.00
- Road grading, gravel, and calcium
- Speed bump installation (sublet)
- Location of AEDs and combination is 911
- Motion for Playground Project
- Motion for new beach gazebo at West Bench

10. ELECTION

- Mike Garland's term is up. Mike will let his name stand for nomination.

11. BUDGET PRESENTATION

12. INFORMATION

13. OPEN FORUM

14. ADJOURNMENT

2025 AGM Minutes

Crystal Bay Sunset Hamlet Board

Date: May 18, 2025

Location: 508 Lakeview Bay (Rod Sellers shop)

Meeting called to order at 12:05 pm

Hamlet board members present:

- Norm Perret
- Rod Sellers

Guests:

- Gerry Ritz (RM of Mervin's Reeve)
- Shiloh Bronken (RM of Mervin's CAO)
- Rick Mathews (Maintenance Contractor)

38 ratepayers registered to vote

1. Agenda presented

Motion to accept made by Sarah Sellers

Seconded by Jamie Little

Motion carried

2. Motion to adopt 2024 AGM minutes

Made by Barry Wilmot

Seconded by Ian Carleton

Motion carried

Activity Report presented by Norm Perret

- 6 Board Meetings
- 5 RM Meetings
- Many phone calls various
- Maintenance activities including swimming float repairs
Consideration for sensible use of boats, sea doo's etc. near shore and swimming areas was conveyed to the ratepayers.

- Installing and removing float and swimming buoys
 - Speed bump installation and removal
 - Washroom maintenance
 - Tree removal
 - Fire ban signs installed and removal
- Reminder of wildfire risks and demo of easy use fire extinguishers will happen after meeting
- Sign replacement
 - Boat launch buoys installation and repair and removal
 - Gravel, grading, calcium application
 - Construction of beach shelter
 - Budget preparation etc.
- Rod provided an explanation of budget approval process as required by RM.
The RM is the only one that can approve our budget.

Old Business

- Beach shelter completed at a final cost of \$25,269.
This was over budget and the RM was requested to approve the extra costs by the Hamlet Board in a revised budget. The RM approved in a council meeting.

Questions asked:

1. Why it went over Budget.
2. Why the shelter was placed on a concrete slab rather than piles.

It was explained the contractor was not at all in favor of using piles (as he had just been trying to repair a similar project that used piles and had serious issues as the piles moved, and the entire structure was badly compromised.) The board agreed with the contractor's advice and went with the slab. This contributed to the increase cost. The board decided unanimously to proceed with the job as it had been delayed for years.

- NOTE The final actual 2024 statement numbers showed a surplus of \$3420.14 for the year.

It was estimated by the board when making the decision no loss would likely be incurred by this decision based on the expense's ledger at that time. This proved to be the case. The surplus dollars go towards increasing the accumulated reserve account as usual. The Hamlets reserve account on January 1, 2025, was \$205,664.88.

NEW BUSINESS

- Notice of swimming lessons July 14 thru 25th
- Hamlet annual summer BBQ will be on 3 August 2025 at the boat trailer parking area
- Water depth at the boat launch ramp is the same as last May. 12 inches for most of the pads, 17 inches at the last pad north edge, 24 inches approximately 3 ft past the last pad, 32 inches approximately 15 ft past the last pad, 36 inches approximately 20 ft past the last pad.

Most boats can likely be launched by only backing rear wheels to the last pad north edge. As always exercise caution and use at your own risk.

3. Motion was made to donate \$5000 to the Crystal Bay Sunset Public Utility Board

Motion was made by Ian Carlton

Seconded by Mike Garland

Discussion ensued

Motion carried

4. Motion was made by Margaret Paulson to investigate the purchase and placement of buoys for the length of the beach to slow down boaters

Seconded by Shirley Paulson

Discussion ensued

Motion was defeated

5. Motion was made by Sylvia Ubell to require the board to obtain a vote by the Hamlet voters before obtaining any permits to level sand ridges that have occurred along the shoreline.

6. Seconded by Ellen Regnier

Discussion ensued.

Sylvia Ubell made a presentation in support of her motion.

Rod Sellers explained that the ridge would make installation of lifts and docks impossible without leveling the sand ridges. It would create difficulties for small children or anyone with disabilities to enter the water easily or possibly safely. The ridge extended from the far east end of the beach west until approximately lot 331.

The Water Security Agency as in 2023 when a similar situation occurred granted permission rapidly to give a permit again for 2025 with parameters for the work. The Agency had explained they preferred to have one permit for the public accessible beach rather than

trying to deal with multiple permits and people who just do work without permits or guidance.

The RM Council also reviewed the request and approved it. Rod had received many thanks for this initiative both in 2023 and again this spring.

Motion was defeated

AEDs:

The location of the two AEDs (Automated External Defibrillators) is at the Pump house on the west outside wall and at lot # 704 on Willow Bay on the south side of the garden shed. Both have signs and are in locked cabinets.

The lock combination is 911 on both. An Alarm will sound but ignore it and use the AED for a genuine emergency. The machine will talk to you and guide you through the needed steps. We recommend you go on YouTube sometime long before and watch one of the many videos available for operation to just familiarize yourself. Our units are Zoll brand.

Maintenance Contract:

The maintenance contract was confirmed and will run for two years with Rick Mathews. The Utility Board contacted the Hamlet Board and encouraged the board to go with a two-year contract as they also use Rick Mathews for their water operations. This would provide redundancy and backup for both boards for several years. The Hamlet board held a separate meeting and decided yes to this contract.

Budget:

The Budget was presented and several questions answered regarding details. One suggestion was to start spending some of the reserves for community improvements.

The budget was acknowledged as presented.

A change in Tax allocation to the Hamlet was explained by Rod. The Hamlets will now be eligible for a 50% share an increase from the original 40%. The increase is contingent on the Hamlet Board providing a Five-year capital improvement plan by September 30 for review and inclusion in the municipal capital plan. The plan can be adjusted annually.

This increase was attained by a concerted effort by several Hamlets and supported by all Hamlets in the RM. The RM discussed and debated this request for many months and did agree to it which is very much appreciated.

Suggestions are requested from the Hamlet voters for such capital plans. Suggestions at the meeting were, flush toilets and improvements for beach public toilets, playgrounds, pickle ball courts/ Heli pad, (it was noted the pickle ball court idea was defeated in a motion at another AGM.)

We encourage voters to submit ideas for consideration over the next couple of months. We will endeavor to try and reach out with ideas presented and perhaps get some kind of consensus for projects and locations. This is a work in progress. Final decisions should be by a vote. Please email to the Hamlet Board with your ideas.

Hamlet Board Contact Information

Rod Sellers - Rodsellers@me.com

Norm Perret - Ndperret@sasktel.net

Michael Garland - Mggarland20@gmail.com

Election:

There was an election for the remaining one-year term of a board member who resigned last fall, Jamie Holmes had sold his property in the hamlet and resigned.

Greg Ubell was nominated

Sarah Sellers was nominated

Mike Garland was nominated

Sarah declined her nomination with thanks, due to business obligations

Jamie Little moved nominations cease.

After voting Mike Garland was declared the new Hamlet Board member for the remaining one-year term.

A motion to Adjourn was made and passed at approximately 1:20 pm

BUDGET FOR THE HAMLET OF CRYSTAL BAY SUNSET

**For any "Other" categories identified, please provide detailed information

	2026 Budget	2025 Actual	2025 Budget
RESERVE ACCOUNT BALANCE AS OF JANUARY 1	208,104.37	205,664.88	205,664.88
TRANSFER TO (FROM)		2,439.49	0.00
BALANCE AS OF DECEMBER 31	205,664.88	208,104.37	205,664.88

	2026 Budget	2025 Actual	2025 Budget
ROAD RESERVE ACCOUNT BALANCE AS OF JANUARY 1	27,520.75	26,844.93	26,844.93
TRANSFER TO (FROM)		675.82	
BALANCE AS OF DECEMBER 31	26,844.93	27,520.75	26,844.93

REVENUES:

Taxation	Organized Hamlet Grant	8113	8113	7690
	Special Levy			
	Grants			
	Sask. Lotteries Grant			
	Municipal Tax Share	86611	86611.91	52450.48
	Other			
	Donations/Interest			
	Fees - RVs		446.80	
	Transfers			
	* From Reserves * PLAY GROUND (SYN PLAN)	55000		
	Revenue Subtotal	149124.00	95171.00	60140.46.00

EXPENDITURES:

General Government	Administration	320	314.50	320.
	Insurance	300	244.82	129.74
	WCB, etc.	300	234.46	220.
	Other:	1500	399.15	2000.00
	General Government Subtotal	2420.00	1191.93.00	2669.74.00

Protective Services	Fire Equipment	-	-	0.00
	Protective Services Subtotal	0.00	0.00	0.00

Transportation	Hamlet Maintenance	13500	13500	15000.
	Equipment	2000	1118.87	5000.
	Power	0	0	0
	SIGNS	500	791.88	200.
	Grading/Plowing	7000	3300	7000.
	Gravel/Dust Control	7500	7266.48	7000.
	Other: TREE REMOVAL	5000	750.00	2000.
	Transportation Subtotal	35500.00	26727.23.00	36200.00.00

PROS AND CONS
BRUSH & FIRE HAZARD
REMOVAL

Environmental

Sewer & Water			
Waste Disposal, Pumpouts	200	?	200.00
Garbage Pickup			
Other:	200	0	500.00
Environmental Subtotal	400.00	0 0.00	700.00

Recreation

PLAYGROUND PROJECT 5 YR PLAN

beach shelter/equipment	7000	5924.41	0
shelter budget revised 7 June BB9	1000	534.53	
Other: SAUNA	75000	869.20	
Recreation Subtotal	83000 0.00	7328.14	0 0.00

PICNIC TABLES

SAUNA REMOVAL

Transfers

Public Utility Board		5000	5000
Transfer Subtotal	5000.00	5000.00	5000 0.00

Expenses Subtotal	126320.00	40253.00	44569.00
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TOTAL REVENUES	149724	9571.00	60140.00
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TOTAL EXPENSES	126320.00	40253.00	44569.00
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E SURPLUS / (DEFICIT)

	23404.00	54918.00	15570.00
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0 FROM RESERVES

TO RESERVES

	23404.00	54918.00	15570.00
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Hamlet Board Representative Signature

ROD SELLERS

Hamlet Board Representative Signature

Date Submitted to Council:

Date Approved by Council:

NOTES
 WITH THE DRAW FROM RESERVES OF \$55000.00 FOR THE PARTIAL FUNDING OF THE PLAYGROUND PROJECT RESERVES WILL DROP BY \$55000. BUT THAT IS ALMOST EQUAL TO 2025'S CONTRIBUTION BACK TO RESERVES. FURTHER THE 2026 BUDGET IS PROJECTED TO STILL ADD TO RESERVES BY OVER \$23000. THIS SHOULD STILL LEAVE THE HAMLET IN A GOOD FINANCIAL POSITION FOR OTHER 5 YEAR PLANS GOING FORWARD.

**RM of Mervin
General Ledger**
For the Period 2025-01-01 to 2025-12-31

Account # / Description			Account Class		Balance Forward		
Date	Type	Source	Batch	Description	Debit	Credit	Balance
310-110-210 - Reserve - OH CBSS				Surplus			205,664.88 Cr
2025-01-31	JE	J.E.#201/25	2025-00598	TO RECORD CBSS DEFICIT TRANSFER 2024	2,732.71	0.00	202,932.17 Cr
2025-12-31	JE	J.E. #116/25	2025-00592	TO RECORD 2025 INTEREST REVENUE	0.00	5,172.20	208,104.37 Cr
				Total:	<u>2,732.71</u>	<u>5,172.20</u>	
				Net Change:		2,439.49 Cr	
				YTD Committed:		0.00	
310-110-215 - Reserve - OH CBSS Road				Surplus			26,844.93 Cr
2025-12-31	JE	J.E. #116/25	2025-00592	TO RECORD 2025 INTEREST REVENUE	0.00	675.82	27,520.75 Cr
				Total:	<u>0.00</u>	<u>675.82</u>	
				Net Change:		675.82 Cr	
				YTD Committed:		0.00	
410-110-112 - CBSS Tax Revenue				Revenue			0.00
2025-12-31	JE	J.E. #120/25	2025-00595	TO RECORD 2025 MUNICIPAL TAX SHARE CBSS	0.00	86,611.91	86,611.91 Cr
				Total:	<u>0.00</u>	<u>86,611.91</u>	
				Budget / Budget Remaining:	0.00		86,611.91
				Net Change:		86,611.91 Cr	
				Annual Budget:		0.00	
				YTD Committed:		<u>0.00</u>	
				Budget Remaining:		86,611.91	
420-910-112 - F&C - CBSS Revenue				Revenue			0.00
2025-12-31	JE	J.E. #122/25	2025-00595	TO RECORD HAMLET % OF FEES FOR RV CBSS	0.00	446.80	446.80 Cr
				Total:	<u>0.00</u>	<u>446.80</u>	
				Budget / Budget Remaining:	0.00		446.80
				Net Change:		446.80 Cr	
				Annual Budget:		0.00	
				YTD Committed:		<u>0.00</u>	
				Budget Remaining:		446.80	
450-330-312 - CBSS Grant Revenue				Revenue			0.00
2025-12-31	JE	J.E. #121/25	2025-00595	TO RECORD 2025 MRS GRANT CBSS	0.00	8,113.00	8,113.00 Cr

**RM of Mervin
General Ledger**
For the Period 2025-01-01 to 2025-12-31

Account # / Description			Account Class		Balance Forward		
Date	Type	Source	Batch	Description	Debit	Credit	Balance
450-330-312 - CBSS Grant Revenue					...Cont'd		
					Total:	0.00	8,113.00
					Budget / Budget Remaining:	0.00	8,113.00
					Net Change:		8,113.00 Cr
					Annual Budget:	0.00	
					YTD Committed:	0.00	
					Budget Remaining:	8,113.00	
510-490-131 - GG - Hamlet - CBSS					Expenditure		
							0.00
2025-01-28	AP	Ch 26754	2025-00034	S.A.R.M.-CBSS/Insurance	177.96	0.00	177.96
2025-02-11	AP	Ch 26795	2025-00064	P.A.R.C.S-CBSS/2025 Membership	225.00	0.00	402.96
2025-06-10	AP	Ch 27092	2025-00212	Kevin & Nicole Holdings Ltd.-CBSS/Calciu	7,266.48	0.00	7,669.44
2025-06-10	AP	Ch 27098	2025-00212	Matthews, Rick-CBSS/May Maintenance	2,700.00	0.00	10,369.44
2025-06-10	AP	Ch 27132	2025-00216	Court, Adam-CBSS/Install Speed Bumps	300.00	0.00	10,669.44
2025-07-08	AP	Ch 27207	2025-00258	Jay's Transportation Group Ltd-CBSS/Sign	94.11	0.00	10,763.55
2025-07-08	AP	Ch 27213	2025-00258	Matthews, Rick-CBSS/June Maintenance	2,700.00	0.00	13,463.55
2025-07-08	AP	Ch 27216	2025-00258	Mitchell Bros. Excavating-CBSS/Level San	869.20	0.00	14,332.75
2025-07-08	AP	Man 1384	2025-00258	S.A.R.M.-CBSS/No Parking Sign & Post	134.68	0.00	14,467.43
2025-07-08	AP	Ch 27246	2025-00260	Jay's Transportation Group Ltd-CBSS/Sign	96.82	0.00	14,564.25
2025-07-08	AP	Ch 27248	2025-00260	Sellers, Rodney-CBSS/Picnic Tables	5,924.41	0.00	20,488.66
2025-07-08	AP	Ch 27248	2025-00260	Sellers, Rodney-CBSS/Ink	174.15	0.00	20,662.81
2025-08-12	AP	Ch 27307	2025-00314	Garland, Michael-CBSS/BBQ Supplies	338.73	0.00	21,001.54
2025-08-12	AP	Ch 27316	2025-00314	Matthews, Rick-CBSS/July Maintenance	2,700.00	0.00	23,701.54
2025-08-12	AP	Man 1422	2025-00314	S.A.R.M.-CBSS/Video Surveillance Sign	72.99	0.00	23,774.53
2025-08-12	AP	Man 1422	2025-00314	S.A.R.M.-CBSS/Picnic Table Insurance	66.86	0.00	23,841.39
2025-09-09	AP	Ch 27403	2025-00364	Jay's Transportation Group Ltd-CBSS/Sign	96.69	0.00	23,938.08
2025-09-09	AP	Ch 27409	2025-00364	Matthews, Rick-CBSS/Aug Maintenance	2,700.00	0.00	26,638.08
2025-09-23	AP	Ch 27447	2025-00385	Court, Adam-CBSS/Remove Speed Bumps	450.00	0.00	27,088.08
2025-09-23	AP	Ch 27458	2025-00385	Sellers, Rodney-CBSS/Toilet Paper Dispen	111.96	0.00	27,200.04
2025-10-14	AP	Ch 27489	2025-00430	Matthews, Rick-CBSS/Sept Maintenance	2,700.00	0.00	29,900.04
2025-10-14	AP	Ch 27505	2025-00430	Perret, Norm-CBSS/Speed Bumps	1,006.89	0.00	30,906.93
2025-10-14	AP	Ch 27505	2025-00430	Perret, Norm-CBSS/Sign	79.50	0.00	30,986.43
2025-10-14	AP	Ch 27505	2025-00430	Perret, Norm-CBSS/Seal Foam	105.70	0.00	31,092.13
2025-10-14	AP	Ch 27505	2025-00430	Perret, Norm-CBSS/Prizes	90.10	0.00	31,182.23
2025-11-10	AP	Man 1523	2025-00472	S.A.R.M.-CBSS/Fire Ban Signs	52.94	0.00	31,235.17
2025-11-10	AP	Man 1523	2025-00472	S.A.R.M.-CBSS/Bump Signs	164.15	0.00	31,399.32

**RM of Mervin
General Ledger**
For the Period 2025-01-01 to 2025-12-31

Account # / Description			Account Class		Balance Forward		
Date	Type	Source	Batch	Description	Debit	Credit	Balance
510-490-131 - GG - Hamlet - CBSS				...Cont'd			
2025-12-31	JE	J.E.#176/25	2025-00596	TO RECORD CBSS WCB 2025	239.46	0.00	31,638.78
2025-12-31	JE	J.E.#177/25	2025-00596	TO RECORD CBSS ADMIN SUPPORT	314.50	0.00	31,953.28
2025-12-31	JE	J.E.#178/25	2025-00596	TO RECORD CBSS GRADING/PLOWING	1,200.00	0.00	33,153.28
2025-12-31	JE	J.E.#178/25	2025-00596	TO RECORD CBSS TRACTOR	2,100.00	0.00	35,253.28
2025-12-31	JE	J.E.#189/25	2025-00597	CBSS - TRANSFER TO PUB FOR MEMBERSHIP	5,000.00	0.00	40,253.28
Total:					40,253.28	0.00	
Budget / Budget Remaining:					44,680.00		4,426.72
				Net Change:	40,253.28		
				Annual Budget:	44,680.00		
				YTD Committed:	0.00		
				Budget Remaining:	4,426.72		

Report Totals:

	<u>Ledger Accounts</u>	<u>Non-Ledger Accounts</u>
Total Balance Forward:	232,509.81 Cr	0.00
Total Debits:	42,985.99	0.00
Total Credits:	101,019.73	0.00
Total YTD Committed:	0.00	
Net Change:	58,033.74 Cr	0.00
Ending Balance:	290,543.55 Cr	0.00
Budget Surplus (Deficit):	335,223.55	
Total Budget Remaining:	99,598.43	



NOTICE TO RATEPAYERS

Hamlet of Crystal Bay Sunset at Brightsand Lake

THE RM OF MERVIN IS COMMITTED TO MAINTAINING A
SAFE, ACCESSIBLE, AND ENJOYABLE COMMUNITY
FOR ALL RESIDENTS AND VISITORS.



Following a review by the RM, that was initiated by numerous inquiries from the public, and in accordance with *The Planning and Development Act, 2007*, we would like to clarify that:



- **PARKING AND STORAGE** OF BOAT TRAILERS AND SIMILAR ITEMS IS NOT PERMITTED ON MUNICIPAL RESERVE (MR) AND PUBLIC RESERVE LANDS.



- THESE LANDS ARE DESIGNATED FOR PUBLIC USE AND ARE GOVERNED BY PROVINCIAL LEGISLATION. AS SUCH, THE RM IS REQUIRED TO ENSURE THEY ARE USED APPROPRIATELY AND CONSISTENTLY ACROSS THE MUNICIPALITY.



We recognize that this change may impact some residents and understand concerns regarding alternative parking options and potential impacts on roadways and safety.

THE RM IS ACTIVELY WORKING ON SOLUTIONS, INCLUDING:



- EXPLORING OPPORTUNITIES FOR PERMITTED STORAGE ON PRIVATE PROPERTY, WHERE ZONING ALLOWS



- REVIEWING EXISTING APPROVED STORAGE ARRANGEMENTS



- ENGAGING WITH PROPERTY OWNERS AND STAKEHOLDERS TO IDENTIFY PRACTICAL OPTIONS



Our goal is to work collaboratively with the community to find solutions that balance legislative requirements, safety, and resident needs.



WE WILL CONTINUE TO PROVIDE UPDATES
AND WELCOME FEEDBACK FROM RATEPAYERS.

Thank you
for your understanding and
continued support.



rmofmervin.ca



RM of Mervin No. 499



BEST PRACTICES FOR PARKING WITHIN HAMLETS

Vehicles, Boat Trailers, Utility Trailers, RVs and Recreational Equipment



GENERAL PARKING PRINCIPLES

- ✓ Park courteously and safely
- ✓ Maintain clear access for emergency and service vehicles
- ✓ Avoid obstructing traffic flow or sightlines
- ✓ Use private property parking whenever possible
- ✓ Minimize long-term parking on public roadways

ROADWAYS WITHIN HAMLETS ARE INTENDED PRIMARILY FOR

- ✓ Transportation
- ✓ Emergency access
- ✓ Municipal operations
- ✓ Snow removal operations
- ✓ Safe movement of vehicles and pedestrians

Parking practices should support these functions and minimize safety hazards.

THESE PRACTICES ALIGN WITH SASKATCHEWAN'S TRAFFIC SAFETY ACT

respecting highways, parking, trailers, and roadway safety.

BEST PRACTICES FOR VEHICLES

1 KEEP ROADWAYS PASSABLE

Park vehicles in a manner that allows:

- Emergency vehicles to pass safely
- Two-way traffic where applicable
- Safe turning movements for larger vehicles
- Access for utility and maintenance equipment

Avoid narrowing roadways unnecessarily.

2 AVOID PARKING NEAR INTERSECTIONS OR CURVES

Do not park where vehicles may:

- Obstruct visibility
- Create blind spots
- Interfere with turning traffic
- Reduce pedestrian safety

Maintain clear sightlines at:

- ✚ Intersections
- 🏠 Driveways
- 🚶 Crosswalks
- 📐 Curves and corners

3 RESPECT EMERGENCY ACCESS REQUIREMENTS

Emergency responders require adequate roadway width and turning space for:

- Fire trucks
- Ambulances
- RCMP vehicles
- Utility and maintenance equipment

Vehicles or trailers should never block:

- 🚫 Emergency lanes
- 🚫 Access routes
- 🚫 Fire hydrants
- 🚫 Approaches to residences or public facilities

BEST PRACTICES FOR BOAT TRAILERS, UTILITY TRAILERS AND RVs

4 USE PRIVATE PROPERTY STORAGE WHENEVER POSSIBLE

Boat trailers, campers, utility trailers, and recreational equipment should preferably be stored:

- 🏠 On private property
- 📍 In designated storage areas
- 🚫 Off public roadways

Public roads are not intended for long-term trailer storage.

5 LIMIT TEMPORARY ROADWAY PARKING

If temporary roadway parking is necessary:

- Keep the duration as short as possible
- Ensure the trailer is visible and safely positioned
- Do not obstruct drainage, traffic flow, or maintenance operations
- Avoid parking in narrow roadway sections

6 ENSURE PROPER REGISTRATION AND CONDITION

Where required by law:

- ✓ Trailers should display valid registration
- ✓ Equipment should remain roadworthy and safely secured
- ✓ Lights, reflectors, and safety chains should be maintained

Under Saskatchewan legislation, trailers are considered separate vehicles.

SAFETY AND COMMUNITY CONSIDERATIONS

9 AVOID LONG-TERM ROADSIDE STORAGE

Extended roadside storage of:

- 🚗 Unused vehicles
- 🚤 Recreational trailers
- 🚤 Boats
- 🔧 Equipment
- 📦 Materials

can create:

- 🚫 Safety hazards
- 🚫 Visibility concerns
- 🚫 Road maintenance issues
- 🚫 Community complaints

LONG-TERM STORAGE ON PUBLIC ROADWAYS IS PROHIBITED AND MAY RESULT IN TOWING OR REMOVAL.

10 BE CONSIDERATE OF NEIGHBOURS AND PEDESTRIANS

When parking:

- 🚶 Leave space for pedestrians where possible
- 🚶 Avoid blocking sidewalks or walking paths
- 🗣️ Reduce noise and obstruction impacts on nearby residents
- 🚲 Maintain safe visibility for children and cyclists

ENFORCEMENT & COMPLIANCE

Parking within hamlets may be regulated through:

- Municipal bylaws
- Traffic control signage
- Provincial legislation
- Emergency access requirements

Improperly parked vehicles or trailers may be subject to:

- 🚧 Warnings
- 📄 Ticketing
- 🚗 Towing
- 🚑 Removal during emergencies or maintenance operations

QUESTIONS OR CONCERNS?

📞 306-845-2045
 📧 rm499@rmofmervin.com
 🌐 www.rmofmervin.ca



Saskatchewan Legislation

Legislation is mandatory, not optional. Our RM is legally required to ensure municipal reserve lands are used only for purposes permitted under provincial legislation. The RM does not have discretion to ignore or override the legislation governing municipal reserve lands and must ensure all decisions and approvals comply with the requirements of *The Planning and Development Act, 2007* and *The Dedicated Lands Regulations, 2009*. Rural Municipalities are legally obligated to exercise their powers, authorities, and decision-making functions in full compliance with all applicable provincial and federal legislation, regulations, statutory instruments, and related legal requirements. Municipal authority is derived from and limited by governing legislation, and any action, approval, or use undertaken contrary to legislative requirements may be deemed unauthorized or invalid.

The Planning and Development Act, 2007 – Section 192(1)(a–h)

Explanation on what municipal reserves and public reserves are allowed to be used for.

A municipality can only use reserve land for certain approved public or community purposes.

Permitted Uses of Reserve Land

Reserve land may be used for:

- (a) Public parks or buffer strips
Examples: parks, green spaces, landscaped areas, separation between developments.
- (b) Public recreation areas
Examples: playgrounds, sports fields, walking trails, community recreation spaces.
- (c) School purposes
Land can be used for schools or related educational facilities.
- (d) Natural areas
Protection of wetlands, forests, environmentally sensitive lands, etc.
- (e) Public buildings or facilities
Examples: community halls, libraries, municipal buildings, fire halls.
- (f) Buildings or facilities owned by charitable organizations
Non-profit or charitable groups may use the land for community-serving purposes.
- (g) Agricultural or horticultural uses
Examples: community gardens, urban agriculture, tree nurseries.
- (h) Other uses approved by regulation
The Minister may allow additional uses through regulations.

Important Point

Reserve land is intended primarily for public benefit and community use.

The Dedicated Lands Regulations, 2009 – Section 6(1)(a–c)

These regulations expand on the Act and describe additional uses that may be allowed on municipal or public reserve land.

Additional Allowed Uses

Reserve land may also be used for:

- (a) Uses related to navigable water bodies
If the reserve land borders a lake or river, it may be used for water-related recreation or access purposes.

Examples:

- boat launches
- docks
- shoreline access
- (b) Facilities that support recreation use
Uses that help people enjoy the reserve as a recreation area are allowed.

Examples:

- washrooms
- concession stands
- storage buildings
- parking areas
- picnic shelters
- (c) Municipal water infrastructure
Reserve land can be used for municipal water systems.

Examples:

- water wells
- water treatment facilities
- water transmission infrastructure

Parking FAQs

1. Why is parking no longer allowed on Municipal Reserve (MR) lands?

Municipal Reserve and Public Reserve lands are governed by provincial legislation and are intended for public use, not private storage or parking. The RM is required to ensure these lands are used appropriately and consistently with legislation.

2. Is this a new rule?

No. This is not a new rule.

This has always been part of provincial legislation. The RM is now clarifying and consistently enforcing the requirement following planning review.

3. What types of parking are affected?

This applies to:

- Boat trailers
- Utility trailers
- Other private storage on MR or Public Reserve parcels

These uses are not permitted on reserve lands.

4. Why is the RM enforcing this now?

The RM has:

- Reviewed the issue through its planning process
- Identified safety concerns and inconsistent use
- Confirmed requirements under legislation

There are also concerns that improper parking can lead to:

- Congestion
- Reduced emergency access
- Safety risks for residents and children

5. What about parking on roads or rights-of-way?

Parking on roads is not a long-term solution and may:

- Create safety hazards

- Be subject to enforcement

This concern has been raised and is part of ongoing RM review.

6. What alternatives are available?

The RM is actively working on solutions, including:

Private property storage

- May be permitted if zoning requirements are met
- Applications can be made through the RM

Exploring shared or organized storage options

- Reviewing examples like South Bay
- Working with property owners and existing permitted sites

7. Can the RM create a designated parking area?

This is being explored. Options may include:

- Agreements with private landowners
- Zoned and permitted storage areas

8. Who can I talk to or provide feedback to?

The RM encourages residents to:

- Attend the AGM
- Contact the RM office
- Provide input as solutions are developed

9. Can a Hamlet purchase land for storage?

Yes.

- Hamlets can use their revenue to obtain land to create municipal storage solutions.
- Hamlets can access the Municipal Lending Policy.